

**Sierra PTA General Meeting
December 7, 2021
Meeting Minutes**

1) Call to Order

President Sheryl Doll called the meeting to order shortly after 6:30 p.m. Attendance was in person at the Sierra Elementary School library or via Google Meet. Board members Co-President Doll, Co-President Mary Zimbelman and Secretary Heather Flannery, attending in person, introduced themselves. Treasurer Sarah Crawford, and Vice President Membership Mel Kelloff, attending remotely introduced themselves.

There was a quorum of members present either in person or remotely.

a) Approve minutes from September 2021 meeting

President Zimbelman called for the membership to consider the draft minutes from the September 2021 General Meeting. Secretary Flannery moved to approve the minutes as drafted, seconded by Dawn Schippe. The motion was approved.

2) Principal's report and questions

Principal Brickley provided an update on school activities to the membership including the new resource for reading being used by the school, Into Reading, and the teacher planning and training with the resource. He also updated on the current COVID status, noting that it is still business as usual, but after the new year there may be a testing or vaccination requirement to participate in after school activities. This would not affect the YMCA or the school day. Principal Brickley also answered questions from the group.

3) YMCA update

Lennon Wolfe provided an update on the YMCA before/after school programs. She indicated there is still space in the program, and the YMCA is still hiring. There is care for some days over the holiday break, and summer camps will be announced around the end of February. They hope for three field trips per week over the summer.

4) Jodie Miller update on the Science Fair

Jodie Miller, 4th Grade teacher, provided an update on this year's Science Fair. She presented the flyer for the event on the screen and through Google Meet. The fair will be March 3 and 4. Thursday morning will be drop off and 5-7 pm will be community night. She is looking for parent judges. On Friday the classes will tour the fair. The PTA is providing t-shirts for those that

register by the January 21 deadline, and 4th and 5th graders can submit t-shirt designs. More information will go home in Friday folders. She also thanked Ms. Francis and Ms. McElroy for their help with the fair.

5) PTA Updates

a) Treasurer

i) YTD Report

Treasurer Crawford presented the budget and YTD numbers through a handout and through Google Meet, including the money remaining in the budget and current fundraising levels. She noted that we are expecting additional grant requests from staff, and staff can always email her for information on available grants.

ii) Financial Review

Treasurer Crawford also gave an update on the financial audit of the prior year's spending completed in the fall. The results were that the financials were substantially correct, but missing documentation for \$700 spent on tech fees. The audit members were able to request and obtain the records. They also noted that a few items were reported in the incorrect month.

iii) Finance Committee - volunteers needed

Treasurer Crawford requested volunteers for the finance committee to help with the budget and audit. All members are eligible and welcome to participate. President Doll noted that prior years' budgets' are on the PTA's website if anyone would like to see.

b) Membership

Vice President Kelloff provided an update on current membership noting we have not had many new members since the last meeting, but anyone is welcome to join at any time. She also announced that the PTA newsletter would come out soon.

President Doll postponed the community events update until later in the meeting, and moved to the spring fundraiser.

c) Spring Fundraiser: Read-a-thon

President Doll announced that the spring fundraiser will be a read-a-thon, through a previous subscription the PTA paid for from a prior Strides for Sierra event that was planned. The goal is to make an inclusive fundraiser. She is serving as the chair and is looking for committee volunteers. The agenda has projected time commitments for the volunteers. She is looking for a spirit/promoter/crafty volunteer, communications volunteer, and planner/spreadsheet volunteer. The event will occur in early March as part of Read Across America.

d) Committees

Vice President of Committees Becca Rehme provided an update on the committees still looking for volunteers. She is seeking a head for 5th grade graduation to arrange to decorate for the drive through. She is seeking a head for the spring conference dinners, and Principal Brickley volunteered for the position.

President Doll thanked the current committee heads, but noted that the Board is starting to wonder about sustainability. The PTA has the money, but we still need the volunteers to run the events.

e) Community Events

President Zimbelman provided an update on the upcoming community event fundraisers, including Bad Daddy's and Skate City in December. Marcos Pizza is scheduled for January 24, and Skate City again on March 15. She also noted that we are making a decent amount through King Soopers and Amazon smile give back programs, so please check the PTA website, fundraising tab for information on donating to Sierra PTA through these programs.

A member also suggested that the Board look into Raise Right, which gives a percentage back when you buy gift cards.

6) PTA Budget - Proposed changes to 2021-2022 Budget

a) \$100 from Ice Cream Social to Field Day Popsicles

President Doll proposed a change to the current year's budget. K-1 has field day in the spring, but we don't have enough in the field day budget for their popsicles. She proposed moving extra money remaining from the ice cream social, \$100, to cover the popsicles. Dawn Schippe moved to make that change, it was seconded, and approved by the membership.

7) Questions and Wrap Up

At the end of the meeting the group discussed other fundraising options including companies that group school supplies for purchase, with discussion about the expense and timing for teachers to get lists together being challenges to that program.

Ms. Miller noted that there are students this year that need additional supplies. And a supply drive for January was suggested to get general supplies to be distributed to classes and students that need them.

Volunteers are still needed for Day of Code on December 21st. Ms. Yacano, the organizer, is hoping to get as many volunteers as possible to make the event successful.

President Doll reminded everyone that the next meeting will be in February, using the same format at this meeting. She adjourned the meeting at 7:19 p.m.